

#12,703  
PROCLAMATION

*Child Abuse Prevention Month*

*April 2013*

FILED FOR RECORD  
at 11:30 o'clock A M

APR 23 2013

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.  
By [Signature]

**WHEREAS**, every child deserves to grow up in a safe, loving permanent home where his or her physical, emotional and educational needs are fully met thereby giving the child an opportunity to realize his or her full potential;

**WHEREAS**, preventing child abuse and neglect is a community problem that depends upon education and involvement among people throughout every sector of the community;

**WHEREAS**, in 2012 every 8 minutes a child in Texas was the subject of abuse neglect;

**WHEREAS**, in 2012, 64,366 children in Texas, including 154 new cases in Hunt County were confirmed victims of abuse or neglect;

**WHEREAS**, sixty percent of those children were under the age of 6 years old;

**WHEREAS**, in 2012, there were 212 child abuse related fatalities in Texas; that is 1 child every 41 hours;

**WHEREAS**, in 2012, there were 47,137 children in Texas, including 238 in Hunt County, were in the case and custody of the Texas Department of Family and Protective Services because of evidence of child abuse and neglect;

**WHEREAS**, a child's journey in the child protective system can be extremely frightening, confusing and traumatic experience for a child who has been removed from his or her home and placed with strangers often in a different county away from his or her school, friends, place of worship, and only life they have ever known;

**WHEREAS**, the impact of abuse and neglect has long-term personal, economic and social costs;

**WHEREAS**, Court appointed Special Advocates – CASA are assigned by the court to speak up for a child's best interest and be a voice for that child in the courts;

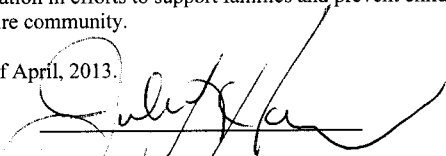
**WHEREAS**, every child in care deserves a CASA volunteer but fewer than half of the children in care have a CASA volunteer;

**WHEREAS**, CASA for Hunt County Child Protective Services, Hunt County Children's Advocacy Center, foster parents, teachers and others work together to ensure that children in our community have the opportunity to grow up in safe, loving permanent homes; and

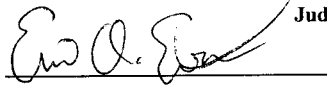
**NOW, THEREFORE, BE IT PROCLAIMED**, by the Hunt County Commissioners Court that the month of April 2013 be Child Abuse Prevention Month in Hunt County, and commend all organizations, including CASA for Hunt County and Hunt County Children's Advocacy Center and all volunteers for the commitment and dedication to

preventing abuse and mitigating the devastating the devastating effect of abuse and neglect by serving children who have been victimized. I further call upon all citizens, community agencies, faith groups, schools, government agencies and businesses to increase their participation in efforts to support families and prevent child abuse, thereby strengthening our entire community.

Passed this 23<sup>rd</sup> day of April, 2013.



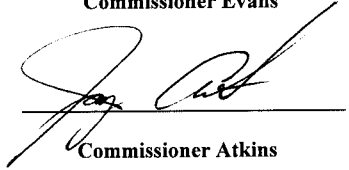
Judge John L. Horn



Commissioner Evans



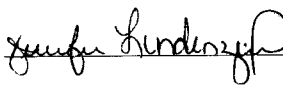
Commissioner Martin



Commissioner Atkins



Commissioner Latham

ATTEST:  County Clerk



# 12,704

Lakes Regional MHMR Center  
Utilization of County Funds for Substance Abuse Services in Hunt County  
2<sup>nd</sup> Quarter Report  
December-February 2013

FILED FOR RECORD  
at 11:30 o'clock A M

APR 23 2013

JENNIFER UNDERWOOD  
By County Clerk, Hunt County, Tex.  
JENNIFER UNDERWOOD

Lakes Regional Substance Abuse Services	2nd QTR # Clients Served	Hours of Service	Comment
Screening and Evaluation	60	5	Assessment is required for entry into education classes programs.

Self-Pay Education Classes:

<ul style="list-style-type: none"><li>DWI Education Class</li></ul>	10	12.5	Clients are referred from probation and pay total cost of class. Most classes require a minimum number of 10 to be cost effective.
<ul style="list-style-type: none"><li>Drug Offender Education Class</li></ul>	38	15.5	
<ul style="list-style-type: none"><li>Repeat Offender DWI</li></ul>	18	45	
<ul style="list-style-type: none"><li>Minors in Possession</li></ul>	0	0	

Lakes Hunt County Supported Indigent Counseling and Treatment Services

County Funds support approximately 30% of the cost of these treatment services. They are used to start services immediately while alternative funding is sought – (i.e. NorthSTAR). County funding supports ongoing services for those individuals not eligible for NorthSTAR funding. For the new year county funding will help support our new program for children and adolescents. Family and client fees are also set to augment low payment rates from NorthSTAR and other payers.

Substance Abuse Counseling Program	4th QTR # Clients Served	Hours of Service	Comment
Intake Evaluation	13	2.5	Majority of referrals come from probation and self-referral Intake is required to assess eligibility for other services below.
Supportive Outpatient Program – Adults	28	3 per week	Classes are last 90 days and groups have a minimum of 3 clients.
Intensive Outpatient Program – Adults	27	9 per week	More intensive classes for which few clients qualify or are authorized.

# 12,705

**RESOLUTION OF THE HUNT COUNTY COMMISSIONERS COURT:**

WHEREAS, the **Hunt County Commissioners Court** has become the owner of certain real property described in the attached Exhibit (Exhibit "A") by virtue of the fact that a sufficient bid was not received at a sale conducted by the Sheriff pursuant to an order of the District Court in **Cause No. TAX19214**

WHEREAS, a potential buyer of the property has come forward, and

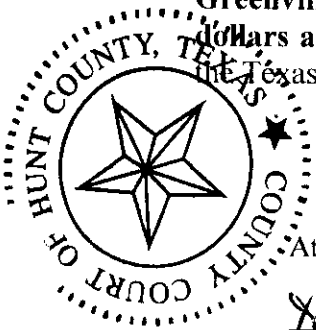
WHEREAS, all taxing entities involved in the above referenced cause must consent to the sale of the hereinabove described real property, and

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls;

NOW therefore be it resolved by the **Hunt County Commissioners Court**, Hunt County, Texas.

That the sale of the hereinabove described real property to **Carey Sartin, 6501 IH - 30, Greenville, TX, 75401** for and in consideration of the cash sum of **Five Thousand Dollars and 00/100 (\$5,000.00)**, said money to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the 23 day of April, 2013.



Attest:

Jennifer Lindenziwig  
Secretary County Clerk

[Signature]  
Hunt County Judge

Those Voting *Aye* Were:

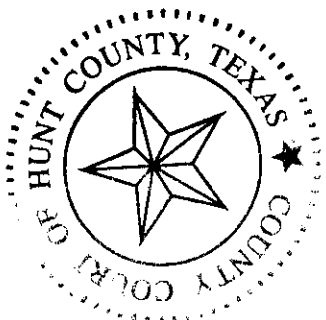
Jay Atkins  
Eric Evans  
Phillip Martin  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Those Voting *Nay* Were:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

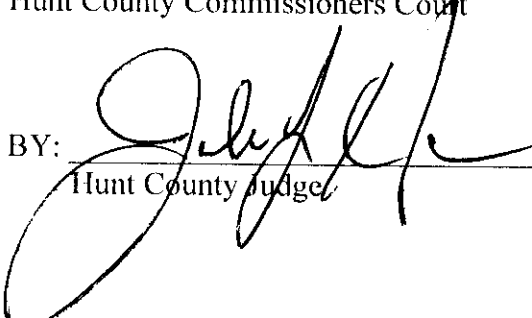
**FILED FOR RECORD**  
at 11:30 o'clock A M  
**APR 23 2013**  
JENNIFER LINDENZIWIG  
County Clerk, Hunt County, Tex.  
[Signature]

In testimony whereof the Hunt County Commissioners Court, Hunt County, Texas has caused these presents to be executed this the 23 day of April, 2013.



Hunt County Commissioners Court

BY:

  
Hunt County Judge

State of Texas

{

County of Hunt

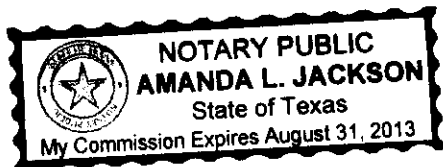
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}

This instrument was acknowledged before me on this the 23<sup>rd</sup> day of

April, 2013 by John L. Horn,

Hunt County Judge, Hunt County Commissioners Court Hunt County, Texas.



  
Notary Public, State of Texas

**“EXHIBIT A”**

Property Description:

**TRACT 1: BEING PART OF LOT 2, BLOCK 45, ORIGINAL TOWN OF GREENVILLE AS DESCRIBED IN WARRANTY DEED RECORDED IN VOLUME 1266, PAGE 401 ON INSTRUMENT FILED JANUARY 28, 2005 IN HUNT COUNTY TEXAS AND BEING FURTHER IDENTIFIED ON THE TAX ROLLS AND RECORDS OF THE CITY OF GREENVILLE AND GREENVILLE INDEPENDENT SCHOOL DISTRICT UNDER ACCOUNT NUMBER 4385-0450-0020-41/R70755.**

# 12,706  
RESOLUTION

A RESOLUTION OF THE COMMISSIONERS COURT OF HUNT COUNTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR COMMUNITY DEVELOPMENT FUNDS THROUGH THE SMALL TOWNS ENVIRONMENT PROGRAM (STEP); AND AUTHORIZING THE COUNTY JUDGE TO ACT AS THE COUNTY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM.

WHEREAS, the Commissioners Court of Hunt County desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

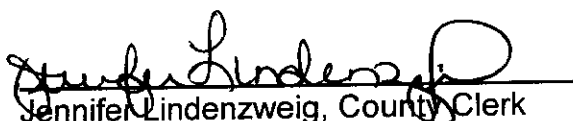
WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

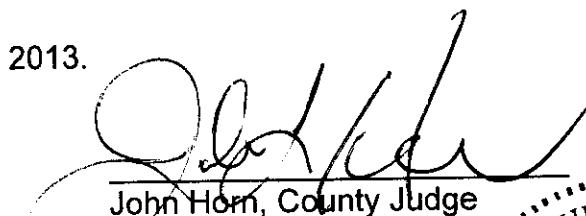
WHEREAS, it is necessary and in the best interests of Hunt County to apply for funding under the STEP Program;


NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF HUNT COUNTY, TEXAS:

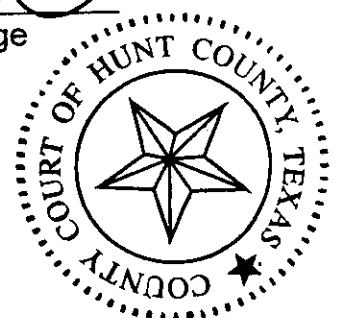
1. That a Texas Community Development Block Grant Program application for STEP Funds is hereby authorized to be filed on behalf of Cash Special Utility District with the Texas Department of Agriculture.
2. That the County's application be placed for funding under the STEP Fund.
3. That the application be for \$140,109.00 of grant funds to carry out water improvements, project engineering, project acquisition, and program administration.
4. That the Commissioners Court directs and designates the County Judge as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the Texas Community Development Block Grant Program.

Passed and approved this 23<sup>rd</sup> day of April, 2013.

  
Jennifer Lindenzweig, County Clerk

  
John Horn, County Judge

**FILED FOR RECORD**  
at 11:30 o'clock A M  
**APR 23 2013**  
JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.  
By 



#12,707

**SMALL TOWNS ENVIRONMENT PROGRAM (STEP)  
GRANT AGREEMENT**

**HUNT COUNTY/CASH SPECIAL UTILITY DISTRICT**

**FILED FOR RECORD**  
at 11:30 o'clock A M

**APR 23 2013**

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.  
By *[Signature]*

This is a contract between Hunt County Texas, a political subdivision of the State of Texas acting by its duly elected Commissioners Court, herein called County and Cash Special Utility District, herein called the District.

The purpose of this agreement is to set forth the terms between the parties. The County agrees to submit an application for a Texas Community Development Block Grant Program grant to the Texas Department of Agriculture (TDA) in the amount of \$140,109.00 to be used for first-time water improvements as addressed in the County's Texas Community Development Block Grant Small Towns Environment Program (STEP) application.

Those terms are:

1. The County agrees to serve a fiscal agent for the grant, if awarded.
2. District shall bear any additional costs incidental to this project above grants funds.
3. The District agrees to continue to operate the water system and shall maintain the services and improvements addressed in the County's TxCDBG application.
4. This contract is performable in its entirety in Hunt County, Texas. The District agrees that it will completely indemnify and hold harmless County from any and all claims and from any and all financial obligations or claimed obligation relating to project.

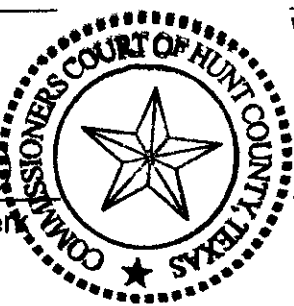
Signed by the County this  
23<sup>rd</sup> day of April, 2013

*[Signature]*  
John Horn, County Judge

Signed by the District this  
22<sup>nd</sup> day of April, 2013

*[Signature]*  
William C. Reese, President

*[Signature]*  
Jennifer Lindenzweig, County Clerk



*[Signature]*  
James Fortenberry, Secretary/Treasurer



HUNT COUNTY  
CASH SPECIAL UTILITY DISTRICT  
FIRST-TIME WATER SERVICE  
STEP PROJECT  
FOR THE DIXON COMMUNITY  
2013 STEP PROJECT  
COMPARISON OF BUDGET USING STEP METHOD

	<u>Retail Budget</u>	<u>STEP Budget</u>
Construction	\$175,800	\$ 95,109
Engineering	\$ 15,000	\$ 15,000
Aquisition	\$ 3,000	\$ 3,000
Administration/Co		\$ 2,000
Administration	<u>\$ 28,000</u>	<u>\$ 25,000</u>
Totals	\$221,800	\$140,109

**CONSTRUCTION SAVINGS: 45.89% savings**

# 12,707

**WATER SUPPLY GRANT AGREEMENT**

**HUNT COUNTY/CASH SPECIAL UTILITY DISTRICT**

**FILED FOR RECORD**  
at 2:00 o'clock P M

JUL 26 2013

JENNIFER LINDENZWEIG  
County Clerk, Hunt County Tex.

This is a contract between Hunt County Texas, a political subdivision of the State of Texas acting by its duly elected Commissioners Court, herein called County and Cash Special Utility District, called the District.

The purpose of this agreement is to set forth the terms between the parties. The County applied for and received a Texas Community Development Block Grant Program STEP award from the Office of Rural Affairs within the Texas Department of Agriculture in the amount of \$140,109.00 for the purpose of providing first-time water service to eighteen (18) households.

The project is as follows: Volunteers shall install approximately four thousand twenty-five hundred linear feet (4,200 l.f.) of six-inch (6") water main, service lines, meters, fire hydrants, road boring and all necessary appurtenances. Contract labor shall be utilized road boring and will be paid through grant funds. Equipment rental will include a trencher/backhoe and will be paid through grant funds. Fuel costs for rented equipment and equipment donated by Cash Special Utility District will be paid through grant funds.

**Water improvements will take place on:**

<u>ON</u>	<u>FROM</u>	<u>TO</u>
CR 3114	State Highway 69	End
PR 3344	CR 3114	End
PR 3346	PR 3344	End
PR 3347	CR 3114	End

Those terms are:

1. The County agrees to serve a fiscal agent for the grant.
2. The County authorizes the District to act as the Scoring Committee and request and receive proposals for grant administration and project engineering services and to recommend to County its firm selections. County reserves the right to negotiate with any and all persons or firms submitting proposals, per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards. County reserves the right to reject any or all proposals. Both of these contractors will be paid with funds provided by the grant or by the District.
3. All other contractors, suppliers, and vendors will contract with the District for the construction of the water improvements by the terms of the grant and this agreement. All advertisements and notices required by the grant shall be the sole responsibility of the District.
4. Upon approval by District, invoices will be paid by the County from grant funds and/or

District funds only. The County agrees to keep and maintain a separate account of all grant funds received and payments made from those funds.

5. The District agrees to bear any and all costs incidental to this project above grants funds.
6. The District shall follow all applicable federal and state laws, regulations, and requirements of the Office of Rural Community Affairs for bidding, contract award, contract preparation, and labor standards as specified in the Texas Community Development Program Implementation Manual. District shall provide to County an original of all contracts, payroll documentation, and labor standards forms, if applicable.
7. This is the only agreement between the parties concerning the matter herein. All prior oral or written agreements are merged herein.
8. This contract is performable in its entirety in Hunt County, Texas. District agrees that it will completely indemnify and hold harmless County from any and all claims and from any and all financial obligations or claimed obligation relating to project.

Signed by the County this 26<sup>th</sup> day of July, 2013.

  
\_\_\_\_\_  
John Horn, County Judge

  
\_\_\_\_\_  
Jennifer Dindenzweig, County Clerk

Signed by the Corporation this \_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Will Reese, President

\_\_\_\_\_  
James Fortenberry, Secretary

# 12,708 (2)

(SAMPLE FORM OF RESOLUTION OF GOVERNING BODY)

RESOLUTION OF GOVERNING BODY—REQUIRED

REQUIRED TO BE SUBMITTED WITH THE APPLICATION BY 5:00 P.M. CDT WEDNESDAY, MAY 15, 2013. IF THE TIMING OF THE APPLICATION DUE DATE AND REQUIREMENTS OF THE OPEN MEETINGS ACT OR OTHER REQUIREMENTS PREVENTS THE GOVERNING BODY FROM REVIEWING AND APPROVING THE RESOLUTION, THEN IT MAY BE SUBMITTED TO THE OAG AFTER THE DUE DATE.

LEGAL NAME OF APPLICANT: HUNT COUNTY SHERIFF'S OFFICE

UNIQUE APPLICATION NUMBER (if applicable): V0049-14-0064

Be it known as follows:

WHEREAS, the HUNT COUNTY SHERIFF'S OFFICE [Name of Applicant] has applied or wishes to apply to the Office of the Attorney General, (OAG) Crime Victim Services Division for the following grant program (check one):

- Other Victim Assistance Grant (OVAG)
- Victim Coordinator and Liaison Grant (VCLG)
- Sexual Assault Prevention and Crisis Services (SAPCS) - State Funds

WHEREAS, the HUNT COUNTY COMMISSIONER'S COURT [Name of Governing Body of Applicant, such as City Council, County Commissioners' Court or Board of Directors], has considered and supports the Application filed or to be filed with the OAG;

WHEREAS, the HUNT COUNTY SHERIFF'S OFFICE [Name of Applicant] has designated or wishes to designate the following individual as the "Authorized Official" who is given or has been given the power to apply for, accept, reject, alter, or terminate that certain grant with the OAG, Crime Victim Services Division as well as given the authority to sign all grant adjustment requests, inventory reports, progress reports and financial reports or any other official documents related to the grant on behalf of the grantee:

Name of Person Designated as "Authorized Official": LANA ADAMS

Position Title: CAPTAIN

NOW THEREFORE, BE IT RESOLVED that this governing body approves the submission of the Application to the OAG, Crime Victim Services Division as well as the designation of the Authorized Official.

[Signature]

Signature

JERRY L. HORN

Printed Name

4-23-2013

Date

FILED FOR RECORD at 11:30 o'clock A M

APR 23 2013

JENNIFER LINDENZWEIG County Clerk, Hunt County Tex.



ATTORNEY GENERAL OF TEXAS  
GREG ABBOTT

**Applicant**

Legal Name: Hunt County Sheriff's Office

**Unique Application Number:**

V0049-14-0064

**Funding Source**

This Registration is for: Victim Coordinator and Liaison Grant

**VCLG Purpose Area(s)**

VCLG:  Victim Coordinator (Prosecutor's Offices)  
(Select One)  Victim Liaison (Law Enforcement Agencies)

**Grant Contact**

Each Applicant must designate a grant contact. The grant contact may not be the same person as the authorized official. The grant contact must be an employee of the grantee who is responsible for operating and monitoring the project and who is able to readily answer questions about the project's day-to-day activities. All grant-related information will be sent to the grant contact person.

Salutation: Ms.

First Name: Lana

Last Name: Adams

Position Title: Captain

Address 1: 2801 Stuart Street

Address 2:

City, State, Zip: Greenville TX 75401

Phone: 903-453-6800

Fax: 903-453-6822

Email: lanae@huntcounty.net

**Authorized Official**

Each Applicant must designate an authorized official. The authorized official may not be the same person as the grant contact. The authorized official is the person authorized to apply for, accept, decline, or cancel the grant for the Applicant entity. This person signs all grant adjustment requests, inventory reports, progress reports and financial reports as well as any other official documents related to the grant. This person may

be, for example, the executive director of the entity, or a county judge, mayor, city manager, assistant city manager, or designee authorized by the governing body in the resolution.

Salutation: Sheriff

First Name: Troy (Randy)

Last Name: Meeks

Position Title: Sheriff

Address 1: 2801 Stuart Street

Address 2:

City, State, Zip: Greenville TX 75401

Phone: 903-453-6800

Fax: 903-453-6822

Email: rmeeks@huntcounty.net

#### Project Financial Officer

Each Applicant must designate a project financial officer. This person has primary responsibility for overseeing the financial operations of the grant project and may or may not be the same as the organization's highest financial position. This person may be, for example, the chief financial officer, finance director, county auditor, city treasurer, comptroller or Board Treasurer.

Salutation: Ms.

First Name: Diane

Last Name: McNair

Position Title: Assistant Auditor

Address 1: 2801 Stuart Street

Address 2:

City, State, Zip: Greenville TX 75401

Phone: 903-453-6950

Fax: 903-453-6822

Email: dmcnair@huntcounty.net

#### Target Groups:

Only include the target groups that will be served with funds from this grant (not by the Applicant's organization as a whole).

- Target Groups:  
(Check all that Apply)
- Adults Molested as Children
  - Assault
  - Child Abuse
  - DUI/DWI
  - Family Violence

- Hate/Bias Crimes
- Human Trafficking
- Physical Abuse and/or Neglect
- Robbery
- Sexual Assault
- Survivors of Homicide Victims
- Other Victims of Violent Crime

**Demographic Data:**

Indicate what special population(s) the applicant expects to serve with the grant funds being requested. This data is for demographic purposes only and is not used for scoring or awarding funding.

- Specific Populations:  African-American  
 (Check all that Apply)  Asian  
 Elderly (65 and up)  
 Gay, Lesbian, Bisexual, Transgender  
 Hispanic  
 Persons with Disabilities  
 Rural  
 Spanish-Speaking  
 Other \_\_\_\_\_  
 Specify: \_\_\_\_\_

**Counties Served:**

Check each county for which the grant project will actively offer or provide victim-related services or assistance. At least one county must be checked.

Hunt

V0043-14-0064

**16. PROJECT SUMMARY**

16.1 Complete the following statement, which may be used by the OAG to summarize or describe the project. "This project funds [number of staff] to serve victims by providing [types of ] services in [geographic locations]."

This project will fund 1/2 of a full time position for two years to serve victims by providing services in Hunt County, Texas

**17. TARGET POPULATION**

**SPECIFIC VICTIMIZATIONS**

Adults Molested as Children	
Assault	X
Child Abuse	X
DUI/DWI	
Family Violence	X
Hate/Bias Crimes	
Human Trafficking	X
Physical Abuse and/or Neglect	X
Robbery	X
Sexual Assault	X
Survivors of Homicide Victims	X
Other Victims of Crime	

**SPECIFIC POPULATIONS**

African-American	X
Asian	X
Elderly (65 and up)	X
Gay/Lesbian/Bisexual/Transgender	X
Hispanic	X
Persons with Disabilities	X
Rural	X
Spanish-speaking	X
Other	

**18. PROBLEM STATEMENT**

18.1 Provide a brief description of the specific victim-related issue(s) this project is designed to address as it relates to the specific victimization types reported in 17. Target Population of Tab D - Project Summary.

The project will allow our agency to provide continuity of services to a wide variety of crime victims both by type of victimization as well as by race and ethnicity.

**19. SUPPORTING DATA**

19.1 Provide data that supports the victim-related issue(s) and/or specific victimization types this project is designed to address. Cite research and/or data that is geographically relevant and specific to your service area.

Since our present Sheriff went into office in 2009, we have started many new programs and services that target crime victims. We have serviced well over 400 victims the last year and that number continues to grow. The biggest issue we face is Family Violence and that continues to be problematic so we focus more and more on prevention.



V0048-14-0064

<b>20. PROJECT GOAL</b>	
20.1 Provide a project goal, which relates to your Problem Statement, that shows what the project plans to achieve over the next two years with these grant funds. The goal should be a "SMART" goal: Specific, Measurable, Achievable, Realistic and Timely.	
<p>Our goal is to reduce the number of victims of family violence. This can be measured by a reduction of those crimes and can be achieved through community partnerships.</p>	

<b>21. OUTPUT ASSESSMENT AND EVALUATION</b>	
21.1 Describe the systems, including tools and/or processes, written policies and procedures, databases, tracking forms or quality control testing, which will be used to track and verify the project's outputs.	
<p>We still use the system set up in 2009 by the Attorney General for reporting. We have in place policies and procedures that define crime victims and services they are to receive. We track those monthly as well as all compensation requests.</p>	

V0049-14-0064

21.2 OUTPUTS SUMMARY	PROJECTED TARGET	
	FY 2014	FY 2015
<b>DIRECT VICTIM SERVICES</b>		
Number of Unique Victims Served	300	326
Assistance with Crime Victims' Compensation	80	82
Assistance with Texas VINE	80	86
Information and Referral	300	328
Assistance with Restitution	30	63
Criminal Justice Accompaniment	10	12
Law Enforcement Accompaniment	30	36
Medical Accompaniment	30	35
Crisis Intervention	0	0
Individual Counseling	0	0
Support Groups	6	6
Therapeutic Groups	0	0
Peer Support Services	0	0
Assistance with Victim Impact Panels	0	0
Assistance with Victim Impact Statements	0	0
Emergency Funds	0	0
Follow-up with Victim	300	326
Legal Assistance	0	0
Lodging	0	0
Other	0	0
Transportation	0	0
Victim Advocacy	60	66
<b>VICTIM SERVICES TRAINING</b>		
Total Number of all Training Sessions	2	2
Law Enforcement Individuals Trained	40	40
Prosecution/Judicial Individuals Trained	0	0
School Faculty Individuals Trained	200	200
Medical Individuals Trained	0	0
Faith-Based Individuals Trained	0	0
Volunteer Individuals Trained	12	14
Other Individuals Trained	100	120
Total Number of all Individuals Trained	362	374
<b>OUTREACH OR COMMUNITY EDUCATION</b>		
Outreach or Community Education Presentations	2	2
Outreach or Community Education Participants	60	60
Informational Fairs	1	1
Total Attendees at Informational Fairs	76	76
25% of Total Attendees (auto-calculates)	19	19
Total Outreach or Community Ed Presentations	3	3
<b>STRUCTURED EDUCATION</b>		
Structured Education Presentations	0	0
Structured Education Participants	0	0
<b>21.3 PUBLIC AWARENESS CAMPAIGN (Statewide Applicants Only)</b>		
21.3 Describe the types of public service campaign products and activities (internet, press releases, press conferences, tv and radio, etc.) the applicant plans to provide in English and in other languages.		
<p>We use press releases, hand out materials and live presentations to groups to inform the public of services available.</p>		

V0049-14-0064

22. OUTCOMES	
22.1 OUTCOME ASSESSMENT AND EVALUATION	
DIRECT SERVICE OUTCOMES	Outcome Target %
Increase in knowledge of crime victims' rights.	20%
Increase in knowledge of community resources and services.	20%
PROFESSIONAL TRAINING OUTCOME	
Increase in knowledge of crime victims' rights.	10%
COMMUNITY EDUCATION OUTCOME	
Increase in knowledge of community resources and services.	30%
PUBLIC AWARENESS CAMPAIGNS	
Increase in knowledge about the warning signs of specific crimes and victimizations.	10%
CHILDREN'S ADVOCACY CENTERS (CAC)	
Reduction in trauma, crisis, stress and/or anxiety of child victim and/or protective family members.	10%
Increase understanding/knowledge regarding criminal and civil justices system process in general and/or in regard to their specific case.	
22.2 Specify one of the outcomes chosen in 22.1 Outcome Assessment and Evaluation section of Tab D - Project Summary and describe the tools and/or processes written policies and procedures, pre- and post- tests, staff observation or surveys, which will be used to measure the project's outcome.	
<p>We have a policy in place in reference to utilization of the Child Advocacy Center and have an officer that maintains an office there a couple of days a week. We will review the progress of this grant quarterly through collaboration with other staff to make sure we are meeting our goals.</p>	

V0049-14-0064

<b>23. DETAILED IMPLEMENTATION PLAN</b>	
23.1 Describe this project's specific activities, which will be done over the next two years.	
<p>We will provide direct services from the initial call to the follow up in filing of criminal cases when appropriate. We will complete follow up calls with the victims and respond to all requests from the Attorney General's Office for request for verification for compensation services. The Crime Victim Coordinator will attend all pertinent meetings each month to gather all new information about expanded services as well as progress on cases. We will complete a monthly report to see how our agency is complying with the goals of this project.</p>	
23.1 Continued:	
23.1 Continued:	
23.2 Describe how these activities will help to reach the project's goal.	
<b>24. COMMUNITY RESOURCES</b>	
24.1 Is collaboration with one or more outside organizations required to achieve specific project activities in the detailed implementation plan?	Yes/No Yes
24.2 Do these collaborations currently exist?	Yes
24.3 Describe why these agreements are required.	

V0049-14-0064

It is required for our agency to utilize the Child Advocacy Center for all Forensic Interviews in order to have a success prosecution or to provide counseling services for victims. We also utilize this agency for Sexual Assault victims as well.



STATEMENTS SUPPORTING SUBMISSION OF THE APPLICATION  
TO THE

OAG CRIME VICTIM SERVICES DIVISION— REQUIRED

REQUIRED TO BE SUBMITTED WITH THE APPLICATION BY 5:00 P.M CDT WEDNESDAY, MAY  
15, 2013, OR THE APPLICATION WILL NOT BE CONSIDERED.

**INSTRUCTIONS:** Initial each numbered line and submit this signed required document with the Application.

LEGAL NAME OF APPLICANT: HUNT COUNTY SHERIFF'S OFFICE

UNIQUE APPLICATION NUMBER: V0049-14-0064

1.  THIS APPLICATION IS FOR (check one):  
 Other Victim Assistance Grant (OVAG)  
 Victim Coordinator and Liaison Grant (VCLG)  
 Sexual Assault Prevention and Crisis Services (SAPCS) – State Funds
2.  TRUE AND CORRECT INFORMATION. The undersigned certifies that the information contained in this Application is true and correct to the best of his or her knowledge.
3.  OAG CERTIFICATIONS AND ASSURANCES. The undersigned has read and understands the Certifications and Assurances contained in the Application Kit.
4.  DEADLINES AND SUBMISSION OF APPLICATION. The undersigned understands that the deadline for submission is 5:00 p.m. CDT Wednesday, May 15, 2013 and that to meet the deadline, the Applicant must submit electronic (email) documents as required in the Application Kit. The undersigned further acknowledges that:
- It is the Applicant's responsibility to submit the Application to the OAG in the specified manner and by the specified date and time
  - Applications submitted in other formats will not be accepted
  - The OAG accepts no responsibility for delays in electronic submission delivery
  - Late Applications will not be considered under any circumstance
  - Proof of sending a document by email or other means is not proof that the OAG received the information
5.  JOB DESCRIPTIONS FOR EACH REQUESTED POSITION. The undersigned understands that the most recent job description for each position requested in the proposed budget must be submitted with the Application. Missing job descriptions may impact the Applicant's score.
6.  RESOLUTION OF GOVERNING BODY. The undersigned states it is either submitting the Resolution of Applicant's governing body with this Application or will submit one at a later date as established by the OAG. If the timing of the Application due date and requirements of the Open Meetings Act or other requirements prevents the governing body from reviewing and approving the Resolution, then it may be submitted to the OAG at a later date.

Rana Adams, Captain  
Signature/Title

RANA ADAMS  
Printed Name

4/24/13  
Date

# CERTIFICATE OF PARTICIPATION

The V.G. Young Institute of County Government

Awards This Certificate To

**Phillip A. Martin**

For Successfully Completing 13.3 Hours of Educational Training

During the

**School for County Commissioners Courts**

**February 19-21, 2013**

**Austin, TX**

TEXAS A&M



**EXTENSION**

*Douglas L. Steefe*

Douglas L. Steefe, Director, Texas A&M AgriLife Extension Service

*Rick Avery*

Rick Avery, Director, V.G. Young Institute of County Government

*Roger Harmon*

Roger Harmon, President, County Judges and Commissioners Association of Texas

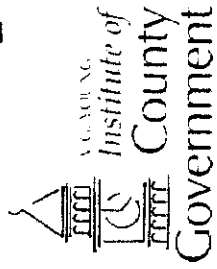
#12,708 (3)

FILED FOR RECORD  
at 11:30 o'clock A M

APR 23 2013

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.

By *[Signature]*





# CERTIFICATE OF PARTICIPATION

The V.G. Young Institute of County Government

Awards This Certificate To

**Eric A. Evans**

For Successfully Completing 15.0 Hours of Educational Training

During the

**School for County Commissioners Courts**

February 19-21, 2013

Austin, TX

TEXAS A&M

EXTENSION

# 12,708 (4)

FILED FOR RECORD  
at 11:30 o'clock A M

APR 23 2013

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.



V.G. YOUNG  
Institute of  
County  
Government

*Douglas L. Steele*

Douglas L. Steele, Director, Texas A&M AgriLife Extension Service

*Rick Avery*

Rick Avery, Director, V.G. Young Institute of County Government

*Roger Harmon*

Roger Harmon, President, County Judges and Commissioners Association of Texas

# CERTIFICATE OF PARTICIPATION

The V.G. Young Institute of County Government

Awards This Certificate To

**Jim B. Latham**

For Successfully Completing 13.0 Hours of Educational Training

During the

**School for County Commissioners Courts**

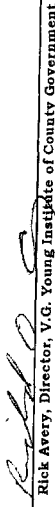
February 19-21, 2013

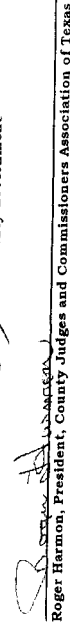
Austin, TX

TEXAS A&M

AGRICULTURAL  
MECHANICAL  
EXTENSION

  
Douglas L. Steed, Director, Texas A&M Agrilife Extension Service

  
Rick Avery, Director, V.G. Young Institute of County Government

  
Roger Harmon, President, County Judges and Commissioners Association of Texas

#12,708 (5)

FILED FOR RECORD  
at 11:30 o'clock A M

APR 23 2013

By   
Jennifer Lindenweig, Clerk, Tarrant County, Tex.

V.G. Young  
Institute of  
County  
Government

Quarterly Investment Report  
January-March 2013

# 12,711

FILED FOR RECORD  
at 11:30 o'clock A M

APR 23 2013

JENNIFER LINDENZWEIG  
By County Clerk/Hunt County, Tex.  
*Jennifer Lindenzweig*

FUND	BEG. BALANCE	DEPOSITS	WITHDRAWALS	INTEREST	QTR ENDING INVESTMENT BALANCE
<b>TEX POOL ACCOUNTS</b>					
General Operating	\$145,960.08	\$0.00	\$0.00	\$35.69	\$145,995.77
R & B 1	\$147,533.85	\$630,000.00	\$0.00	\$135.02	\$777,668.87
R & B 2	\$133,655.30	\$650,000.00	(\$40,000.00)	\$131.11	\$743,786.41
R & B 3	\$159,832.08	\$670,000.00	(\$50,000.00)	\$139.81	\$779,971.89
R & B 4	\$68,082.74	\$650,000.00	\$0.00	\$118.84	\$718,201.58
DEBT SERVICE	\$282,256.46	\$300,000.00	(\$250,000.00)	\$89.25	\$332,345.71
R.O.W	\$63,704.22	\$0.00	\$0.00	\$15.57	\$63,719.79
REC. MGT-CC	\$55,325.60	\$80,000.00	\$0.00	\$25.82	\$135,351.42
Juvenile Probation	\$17,774.82	\$0.00	\$0.00	\$4.30	\$17,779.12
Jail Lawsuite Settlement Fund	\$581,038.55	\$0.00	\$0.00	\$142.08	\$581,180.63
<b>TOTAL TEXPOOL</b>	<b>\$1,655,163.70</b>	<b>\$2,980,000.00</b>	<b>(\$340,000.00)</b>	<b>\$837.49</b>	<b>\$4,296,001.19</b>
TexStar-G.O.	\$216,608.05	\$0.00	\$0.00	\$57.48	\$216,665.53
CHASE GENERAL INV	\$3,525,682.94	\$10,000,000.00	\$0.00	\$3,851.33	\$13,529,534.27
CHASE RETIREE FUND	\$153,098.56	\$0.00	(\$52,897.60)	\$48.80	\$100,249.76
Inwood C.D.-G.O.	\$544,719.63	\$0.00	\$0.00	\$1,007.98	\$545,727.61
<b>TOTAL INVESTMENT</b>	<b>\$6,095,272.88</b>	<b>\$12,980,000.00</b>	<b>(\$392,897.60)</b>	<b>\$5,803.08</b>	<b>\$18,688,178.36</b>

Prepared by: *Delores Shelton*  
Hunt County Treasurer  
Prepared: 04/16/2013

Quarterly Investment Report  
January-March 2013

Investment All Funds	Quarter Balance
TexPool Investment	\$4,296,001.19
TexStar Investment	\$216,665.53
Chase Money Market Fund	\$13,529,534.27
Chase Retiree Fund	\$100,249.76
Inwood National Bank C.D.	\$545,727.61
<b>Total Investments:</b>	<b>\$18,688,178.36</b>

<b>Total General Operating Investments:</b>	<b>\$14,437,923.18</b>
---	------------------------

(Does not include R&B, Debt Service, ROW, CCRM, Juv Prob, Jail, Retiree Fund)

FILED FOR RECORD  
at 11:30 o'clock A.M.  
APR 23 2013  
JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.  
By [Signature]

#12,711

Delores Shelton, CIO, CCT  
Hunt County Treasurer  
  
FY 11: Monthly Report, March 2013

FILED FOR RECORD  
at 11:30 o'clock 11 M

APR 23 2013

JENNIFER LINDENZWEIG  
County Clerk/Hunt County, Tex.  
By *[Signature]*

The Treasurers' Monthly Report includes money received and disbursed as well as funds invested and debt due by Hunt County. The Treasurer's Books and the Auditor's General Ledger agree. The Bank Statements have been reconciled and approved by the County Auditor.

This affidavit must state the amount of cash and other assets that are in the custody of the county treasurer at the time of the examination. (LGC 114.026) **Month End Balance: \$21,217,247.74**

Therefore, Delores Shelton, County Treasurer of Hunt County, Texas, who being fully sworn, upon oath says that the within and foregoing report is true and correct to the best of her knowledge.

This report will be filed with accompanying reports this 23 day of April, 2013.

*[Signature: Delores Shelton]*  
Delores Shelton, Hunt County Treasurer

Commissioners' Court having compared and examined the Treasurer's Report as presented and subject to independent auditor's review, certify the report to be correct and therefore request it be filed with the official minutes of this meeting. LGC 114.026(c)

*[Signature: John L. Horn]*  
John L. Horn, Hunt County Judge

*[Signature: Eric Evans]*  
Eric Evans, Pct #1

*[Signature: Phillip A. Martin]*  
Phillip Martin, Commissioner, Pct #3



*[Signature: Jay Atkins]*  
Jay Atkins, Commissioner, Pct 2

*[Signature: Jim Latham]*  
Jim Latham, Pct 4

**Hunt County Treasurer  
Monthly Report  
March 2013**

Hunt County Funds	Beginning Balance	Money Received	Money Disbursed	Transfer In/Out Investment	Month End Balance
<b>10-GENERAL</b>	1,513,838.28	1,595,857.96	-2,647,976.66	0.00	<b>461,719.58</b>
10-Chase Investment	13,527,925.80	1,608.47	0.00	0.00	<b>13,529,534.27</b>
10-Chase Retirement	117,427.80	13.68	-17,191.72	0.00	<b>100,249.76</b>
10-TexPool Investment	145,982.77	13.00	0.00	0.00	<b>145,995.77</b>
10-TexStar Investment	216,644.85	20.68	0.00	0.00	<b>216,665.53</b>
10-InWood Nat'l Bank CD	545,413.81	313.80	0.00	0.00	<b>545,727.61</b>
10-TexPool Investment, Jail	581,128.94	51.69	0.00	0.00	<b>581,180.63</b>
<b>10-General Fund Totals:</b>	<b>16,648,362.25</b>	<b>1,597,879.28</b>	<b>-2,665,168.38</b>	<b>0.00</b>	<b>15,581,073.15</b>
<b>20-Law Library</b>	11,640.35	3,920.00	-8,116.79		<b>7,443.56</b>
<b>21-R&amp;B #1</b>	60,497.82	62,260.53	-91,702.22		<b>31,056.13</b>
21-R&B #1, TexPool Invest.	777,599.77	69.10	0.00		<b>777,668.87</b>
<b>21-R&amp;B #1 Fund Totals:</b>	<b>838,097.59</b>	<b>62,329.63</b>	<b>-91,702.22</b>	<b>0.00</b>	<b>808,725.00</b>
<b>22-R&amp;B #2</b>	46,081.68	112,790.01	-124,841.50	40,000.00	<b>74,030.19</b>
22-R&B #2, TexPool Invest.	783,717.82	68.59	0.00	-40,000.00	<b>743,786.41</b>
<b>22-R&amp;B #2 Fund Totals:</b>	<b>829,799.50</b>	<b>112,858.60</b>	<b>-124,841.50</b>	<b>0.00</b>	<b>817,816.60</b>
<b>23-R&amp;B #3</b>	54,577.40	59,990.82	-119,765.40	50,000.00	<b>44,802.82</b>
23-R&B #3, TexPool Invest	829,899.41	72.48	0.00	-50,000.00	<b>779,971.89</b>
<b>23-R&amp;B #3 Fund Totals:</b>	<b>884,476.81</b>	<b>60,063.30</b>	<b>-119,765.40</b>	<b>0.00</b>	<b>824,774.71</b>
<b>24-R&amp;B #4</b>	55,444.50	63,198.59	-109,698.23	0.00	<b>8,944.86</b>
24-R&B #4, TexPool Invest	718,137.72	63.86	0.00	0.00	<b>718,201.58</b>
<b>24-R&amp;B #4 Fund Totals:</b>	<b>773,582.22</b>	<b>63,262.45</b>	<b>-109,698.23</b>	<b>0.00</b>	<b>727,146.44</b>
<b>25-Health Private</b>	62,002.67	6,058.72	-4,688.50		<b>63,372.89</b>
<b>26-State Health Services</b>	-84,901.35	90,327.28	-48,358.28		<b>-42,932.35</b>
<b>27-Hunt County Grants</b>	15,083.92	4,822.14	-6,883.82		<b>13,022.24</b>
<b>68-JP, DDC Fee Fund</b>	130,943.83	891.20	-146.48		<b>131,688.55</b>
<b>71-DC Record Management</b>	6,970.37	415.00	-1,481.83		<b>5,903.54</b>
<b>70-Voter Admin 19</b>	0.00	0.00	0.00		<b>0.00</b>
<b>74-Elections Special</b>	35,674.01	4,717.84	-1,021.59		<b>39,370.26</b>
<b>75-CA-DWI</b>	4,524.66	421.59	0.00		<b>4,946.25</b>
<b>81-CC Rec Mgt Preservation</b>	28,528.77	12,457.74	-4,076.31	0.00	<b>36,910.20</b>
81-CC Rec Mgt Pr. TexPool	135,339.37	12.05	0.00	0.00	<b>135,351.42</b>
<b>81-CC RMP Fund Totals:</b>	<b>163,868.14</b>	<b>12,469.79</b>	<b>-4,076.31</b>	<b>0.00</b>	<b>172,261.62</b>
<b>82-Courthouse Security</b>	49,164.84	2,729.42	-3,910.83		<b>47,983.43</b>
<b>83-Justice Court Sec.</b>	424,898.77	3,031.41	-856.31		<b>427,073.87</b>

**Hunt County Treasurer  
Monthly Report  
March 2013**

Hunt County Funds	Beginning Balance	Money Received	Money Disbursed	Transfer In/Out Investment	Month End Balance
84-District Clerk Archive	22,679.00	590.00	-899.27		22,369.73
85-Co & District Court Techni	6,038.49	191.56	-837.38		5,392.67
86-County Record Preserval	41,558.30	1,160.00	-1,275.48		41,442.82
87-Justice Court Technolog	180,228.29	2,982.08	-755.04		182,455.33
88-County Clerk Archive	13,747.31	8,715.00	0.00		22,462.31
89-County Record Mgt Pres	29,918.96	2,366.25	-712.16		31,573.05
91-LEOSE	19,351.10	0.00	0.00		19,351.10
95-Juv Prob. Center Fund	723,803.49	51,190.11	-126,757.52		648,236.08
96-Juv Prob "A-Z" Grant	94,492.72	41,754.64	-74,659.76		61,587.60
97-Juv Prob Title IV E Fund	1,761.99	2.10	-227.31		1,536.78
97-Juv Prob Title IV Texpool	17,777.58	1.54	0.00		17,779.12
<b>97-Juv Prob Fund Totals:</b>	<b>19,539.57</b>	<b>3.64</b>	<b>-227.31</b>		<b>19,315.90</b>
50-Debt Service (I&S)	103,448.26	33,636.51	-12.83	0.00	137,071.94
50-Debt Service TexPool Inv	332,316.14	29.57	0.00	0.00	332,345.71
<b>50-Debt Service Fund Totals</b>	<b>435,764.40</b>	<b>33,666.08</b>	<b>-12.83</b>		<b>469,417.65</b>
61-Right of Way	253.95	0.00	0.00		253.95
61-Right of Way, TexPool Inv	63,714.13	5.66	0.00	0.00	63,719.79
<b>61-Right of Way Fund Totals:</b>	<b>63,968.08</b>	<b>5.66</b>	<b>0.00</b>		<b>63,973.74</b>
<b>Total of Funds:</b>	<b>22,445,278.29</b>	<b>2,168,822.67</b>	<b>-3,396,853.22</b>	0.00	<b>21,217,247.74</b>

**HUNT COUNTY DEBT**

	Mo. Beginning	Payment	Balance Due	Pay Off Date
2005 Refunding Bond	5,945,000.00	0.00	5,945,000.00	09/30/2019
Reserve Compter Upgrade '08	20,511.55	-2,551.84	17,959.71	09/15/2013
Liability Comp Absence	317,191.83	0.00	317,191.83	
Phase II-Johnson Controls	117,997.88	0.00	117,997.88	05/14/2014
Pct 2 Reserve Reclaimer	45,608.05	-2,376.03	43,232.02	
<b>Totals:</b>	<b>6,446,309.31</b>	<b>-4,927.87</b>	<b>6,441,381.44</b>	

Debt balance does not reflect interest due for balance of debt.

2013			TexPool	Tex Star	Chase	Retiree	InWood-CD
January			0.0986%	0.1103%	0.1500%	0.1500%	0.7500%
February			0.0935%	0.0996%	0.1500%	0.1500%	0.7500%
March			0.1047%	0.1125%	0.1500%	0.1500%	75.0000%
April							
May							
June							
July							
August							
September							
October							
November							
December							
Average Rate:			0.0989%	0.1075%	0.1500%	0.1500%	25.5000%

2012			TexPool	Tex Star	Chase	InWood-CD
January			0.0875%	0.0902%	0.1500%	1.0000%
February			0.0903%	0.0986%	0.1500%	1.0000%
March			0.1150%	0.1148%	0.1500%	1.0000%
April			0.1110%	0.1098%	0.1500%	1.0000%
May			0.1246%	0.1273%		
June			0.1395%	0.1379%	0.1500%	1.0000%
July			0.1316%	0.1359%	0.1500%	1.0000%
August			0.1313%	0.1326%	0.1500%	1.0000%
September			0.1572%	0.1574%	0.1500%	1.0000%
October			0.1657%	0.1746%	0.1500%	0.7500%
November			0.1564%	0.1720%	0.1500%	0.7500%
December			0.1506%	0.1647%	0.1500%	0.7500%
Average Rate:			0.1301%	0.1347%	0.1500%	0.9318%

2011			TexPool	Tex Star	Chase	InWood-CD
January			0.1587%	0.1637%	0.2200%	1.6500%
February			0.1470%	0.1476%	0.2100%	1.6500%
March			0.1461%	0.1408%	0.2000%	1.6500%
April			0.1122%	0.1108%	0.2000%	1.6500%
May			0.0838%	0.0863%	0.2000%	1.6500%
June			0.0793%	0.0889%	0.2000%	1.6500%
July			0.0665%	0.0746%	0.2000%	1.6500%
August			0.0851%	0.0940%	0.2000%	1.6500%
September			0.0929%	0.0906%	0.1700%	1.6500%
October			0.0839%	0.0807%	0.1700%	1.6500%
November			0.1080%	0.0973%	0.1700%	1.0000%
December			0.8100%	0.0182%	0.1700%	1.0000%
Average Rate:			0.1645%	0.0995%	0.1925%	1.5417%





APR 23 2013

#12,712

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, TX  
By [Signature]

**THIS MEMORANDUM OF UNDERSTANDING**, dated March 18, 2013 (this "MOU") is between the **Hunt County Clerk, TX Government Recording Office ("GRO")** with its principal offices located at **PO Box 1316, Greenville, TX 75403**, and **Corporation Service Company ("CSC")**, a Delaware corporation with principal offices located at 2711 Centerville Road, Wilmington, DE 19808.

The parties acknowledge that Electronic Recording permits its customers ("Submitters") to prepare and sign documents, transmit them in electronic format, and that the transmitted electronic likeness of the original documents can be considered as the "original" record of the transaction in substitution for, and with the same intended effect as, the original paper documents.

For purposes of this MOU, Electronic Recording ("E-Recording") is the electronic submission of documents from CSC to GRO for which GRO will provide CSC an electronic receipt.

Therefore, the parties agree to the following:

**GRO shall:**

Examine the electronic documents and indexing information, and complete the recording process using the electronic documents (the "E-files").

Monitor the documents received and recorded through E-Recording in an effort to insure its integrity.

Shall test and maintain E-Recording software and hardware required to operate the E-Recording capability. GRO, however, shall be held harmless for any damages resulting from software or equipment failure.

GRO shall apply the same level of diligence in handling E-files as those submitted via hard copy. Documents received on any business day **after 4 PM** local time may be processed the next business day and in the order they were received.

**CSC shall:**

Work to ensure that security measures and credentials implemented are protected from unauthorized access, including by utilizing unique credentials for Submitters.

Maintain an electronic audit trail of all activity.

Be responsible for supporting any technical issues associated with E-Recording through their submitting software program. CSC is solely responsible for any and all costs of the system or services that enable CSC to meet the E-Recording program requirements.

CSC will email a daily report to GRO each evening detailing the documents recorded that day and the associated recording fees owed by submitters ("ePay Report"). Recording fees will be paid daily via ACH by CSC for the E-Files recorded on the prior business day.

**General Understanding**

GRO will not incur any liability for the E-files transmitted by CSC to GRO.

GRO will not incur any liability for any breach of security, fraud or deceit as a result of E-Recording.

Neither party, nor any Submitters (if relevant) shall be liable to the other for (i) any special, incidental, exemplary or consequential damages arising from or as a result of any unintentional delay, omission or error in the E-Recording transmission or receipt; (ii) any failure to perform processing of the E-files where such failure results from any act of God or other cause beyond the party's reasonable control including, without limitation, any mechanical, electronic or communications failure which prevents the parties from transmitting or receiving the E-Recording transactions

Submitters and the parties will attempt in good faith to resolve claims arising out of or relating to E-Recording either through negotiation or mediation prior to initiating litigation.

The parties acknowledge that the electronic recording process is an emerging technology and that state and national standards will continue to evolve. To further the technology and the E-Recording process, all parties agree to meet to discuss changes and additions to this MOU.

This MOU shall not be deemed to create a partnership between CSC and GRO in their respective endeavors, nor cause them to be considered members of any joint enterprise.

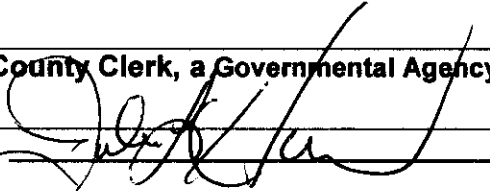
**ENTIRE AGREEMENT.** Except as expressly provided otherwise herein, this MOU, together with Attachment A, Technical Specifications, and Attachment B, Contact Information, represents the entire agreement between the parties.

**TERMINATION.** Either party may terminate this MOU without cause with 30 days written notice to the other party. Submitters remain responsible for payment of fees for the filing and recordation of documents prior to the effective date of termination.

**NO WARRANTIES/RELEASE OF LIABILITY.** Absent gross negligence or willful misconduct, CSC agrees to release the GRO from any liability in connection with the E-Recording of documents under this MOU. Parties to E-Recording understand that there are no warranties, express or implied, in connection with such transactions or E-files.

**GOVERNING LAW.** Without regard to state conflict of law provisions, the parties agree that this MOU shall be governed by the laws of the state in which the E-files are recorded, as if this MOU were a contract wholly entered into and wholly performed within that state. Any action to enforce this MOU or any matter related to this MOU shall be brought in any federal or state court within the state in which the E-files are recorded.

**Agreed and Accepted:**

<b>Corporation Service Company</b>	<b>Hunt County Clerk, a Governmental Agency</b>
By: _____	By:  _____
Name _____	Name <u>Judge John L. Horn</u>
Title: _____	Title: <u>Hunt County Judge</u>
Date: _____	Date: <u>4-23-2013</u>

## **Attachment A**

### **Technical Specifications**

***E-Recording*** involves three levels of automation, which are described as follows:

**Model 1** Submitters transmit the E-files of executed original documents (the "Original Copies") to the GRO. The GRO performs an electronic examination of the E-files and then completes the recording process using the E-Files. The E-files of the recorded document are returned electronically to the Submitters.

**Model 2** Submitters transmit E-files of Original Copies along with electronic indexing information to the GRO. The GRO performs an electronic examination of the E-files and indexing data, and then completes the recording process using the E-files and electronic indexing information. The E-files are returned electronically to Submitters along with the electronic recording data.

**Model 3** Submitters transmit documents which have been created, signed and notarized electronically along with the electronic indexing information. The GRO performs an electronic examination of the E-files and indexing information then completes the recording process using the E-files.

1) Format of the transmitted File:

PRIA file format standard will be used. Images will be in single page Group IV TIFF format

2) Communications Protocol and Options:

TCP/IP, HTTP and HTTPS

3) Security Framework:

Encryption will be 128bit file and image encryption. SSL and user login/password will be employed.

4) Returned File Format:

PRIA file format standard will be used. Images will be in single page Group IV TIFF format.

5) Models (or Levels) of Recording Supported:

Models 2 and 3 are supported.

6) Electronic Signatures and Use of Digital Certificates:

The use of Electronic or Digital signatures, notary seals, and notary signatures are supported but are not required. CSC must work with the GRO to accommodate their use. Digitized signatures, notary signatures, and notary seals are immediately acceptable.

7) Indexing Requirement and Imaging Standards:

Will be determined by CSC and the GRO during the implementation process.

8) Acceptance/Rejection of Documents:

Submitted documents that are accepted for recording will be provided to CSC by GRO in electronic format after acceptance. Confirmation of acceptance and recordation by GRO will be provided to CSC in electronic format after recordation is complete. This confirmation will include the document image and GRO recording data. GRO reserves the right to make changes to the index at a later date.

GRO will return rejected documents to CSC in electronic format after rejection, along with a description of the reason(s) for rejection. CSC will electronically return the documents to the Submitter for correction and resubmission.

CSC agrees to provide the transmission to the GRO following the specifications outlined. CSC understands that the specifications may change from time to time. In the event changes to the specification are required, the GRO will provide a written notice to the CSC within a reasonable timeframe.

## **Attachment B**

### **Contact Information**

Primary Contact Name: **Jennifer Lindenzweig, Hunt County Clerk**

Primary Contact Phone: 903-408-4130

Primary Contact Email: [jlindenzweig@huntcounty.net](mailto:jlindenzweig@huntcounty.net)

Additional Contact Names, Email, Phone:

**Jan Lewis, Chief Deputy**, 903-408-4130, [jlewis@huntcounty.net](mailto:jlewis@huntcounty.net)

**Diane Mueller, Property Supervisor**, 903-408-4130, [dmueller@huntcounty.net](mailto:dmueller@huntcounty.net)

**Christie Wooten, Property Clerk**, 903-408-4130, [cwooten@huntcounty.net](mailto:cwooten@huntcounty.net)

Daily Reports will be sent to: Diane Mueller, [dmueller@huntcounty.net](mailto:dmueller@huntcounty.net)

Additional recipients of Daily Reports (Name, Email): Jan Lewis, [jlewis@huntcounty.net](mailto:jlewis@huntcounty.net)

Christie Wooten, [cwooten@huntcounty.net](mailto:cwooten@huntcounty.net)

### **Vendor Contacts:**

1) System/Ops Support:

or [csc-help@cscinfo.com](mailto:csc-help@cscinfo.com)

2) Billing/Accounting Support:

Please contact [csc-accounting@cscinfo.com](mailto:csc-accounting@cscinfo.com)

3) Additional Vendor Contacts:

Reggie Rogers, Operations Mgr., [reggie.rogers@cscglobal.com](mailto:reggie.rogers@cscglobal.com) (435) 374-0147

Chuck Geramita, Operations Mgr., [chuck.geramita@cscglobal.com](mailto:chuck.geramita@cscglobal.com) (435) 374-0141

# Delinquent Ad Valorem Tax Collection Performance Report

Prepared for:  
Hunt County, Texas



FILED FOR RECORD  
at 11:30 o'clock A M

APR 23 2013

JENNIFER LINDENZWEIG  
County Clerk, Hunt County, Tex.  
By *Jennifer Lindenzweig*

April 18, 2013



Linebarger Goggan  
Blair & Sampson, LLP

ATTORNEYS AT LAW

[www.lgbs.com](http://www.lgbs.com)

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Partner

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Regional Manager

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Hunt County Office Manager

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Operations Manager

2613 Stonewall Street • Suite A • Greenville, Texas 75404  
Phone: 903.454.2059 • Fax: 903.454.9856

Univision Center • 2323 Bryan Street, Suite 1600 • Dallas, Texas 75201  
Phone: 214.880.0089 • Fax: 214.754.7167



LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW

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GREENVILLE, TEXAS 75404-4257

903.454.2059

FAX 903.454.9856

April 18, 2013

Honorable John Horn, County Judge  
Honorable Eric Evans, County Commissioner, Precinct 1  
Honorable Jay Atkins, County Commissioner, Precinct 2  
Honorable Phillip Martin, County Commissioner, Precinct 3  
Honorable Jim Latham, County Commissioner, Precinct 4  
Hunt County Courthouse  
2507 Lee Street, First Floor  
Greenville, Texas 75401

Honorable Randy Wineinger, Hunt County Tax Assessor-Collector  
Hunt County Tax Office  
2500 Stonewall Street, Suite 101  
Greenville, Texas 75403

**Re: Delinquent Tax Collection Performance Report**

Dear Honorables Judge Horn, County Commissioners & Wineinger:

**O**n behalf of **Linebarger Goggan Blair & Sampson, LLP (LGB&S)**, it is our pleasure to present this performance report regarding the collection of delinquent ad valorem taxes for Hunt County (County). We have represented Hunt County since July 1985 and have **collected over \$36.2 million** in delinquent tax, penalty and interest, and attorneys fees for Hunt County and the Hunt County Hospital District since being retained. It is a privilege to serve Hunt County, the Commissioner's Court and the Tax Office as the County's delinquent tax attorneys.

This performance report highlights the activities and results of our efforts since we began our collection program nearly 28 years ago, and recaps our collection activities over the last full delinquent collection year (July 2011 – June 2012), and the first eight months of the current delinquent collection year (July 2012 – February 2013).

**LGB&S has been part of the Hunt County community for almost 28 years, and since 1989, LGB&S has maintained an office in downtown Greenville.** We are located across the street from the Hunt County Courthouse and Tax Office (at 2613 Stonewall Street, Suite A). Our Greenville Office is readily available five days a week to taxpayers who wish to make payments or discuss their accounts in person. This office **employs 4 professional staff**, including Partner Jeff Brown and Office Manager, Sherrina Williams.

LGB&S has developed a successful and effective delinquent tax collection program over the past 28 years in our representation of Hunt County and the 15 taxing jurisdictions that are collected by the Tax Office and represented by LGB&S. Since January, we have worked closely with your **newly elected Tax Assessor-Collector, Honorable Randy Wineinger**, to ensure that on-going LGB&S delinquent tax collection programs continue on your behalf and together we are identifying **several new initiatives for increasing tax collections in Hunt County**.

We have worked with three different County Tax Assessor-Collectors over the past 28 years. We look forward to developing an even more efficient and effective collection program for Hunt County, working with the County under the leadership of Mr. Wineinger, and are **committed to the partnership** that has developed between the County Commissioner's Court, the Tax Office, and our law firm.

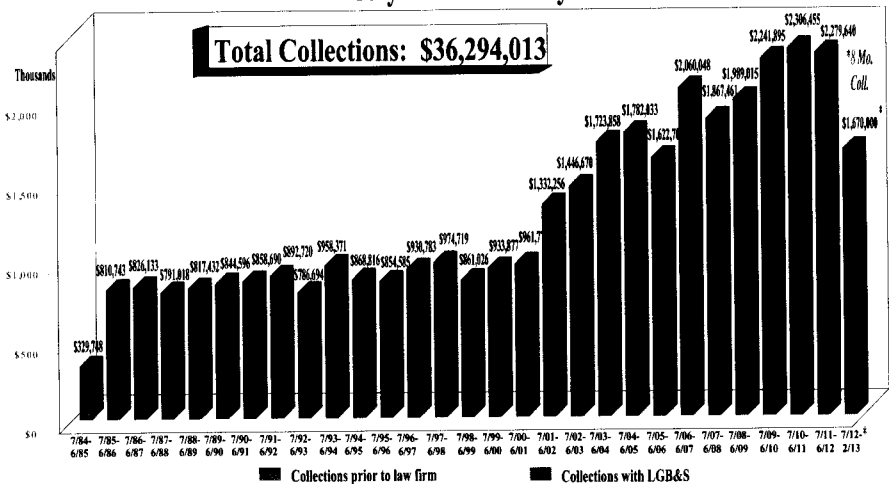
LGB&S is working closely with the Tax Office to increase the County's current-year tax collection rate. Since LGB&S begins its collection efforts in April and impacts six months of current collections for Business Personal Property, and three months of current collections for Real Property beginning in July, we recognize that **it is by working together that we can achieve the highest level of revenue for Hunt County**.

Activities such as increased personal site visits, targeted mailings, timely Press Releases, and a thorough review of accounts in a payment arrangement by the Tax Office or various other "Hold" categories have all been identified as methods to enhance not only your delinquent, but also current tax collections. Future enhancements such as electronic statements, additional payment methods and web-site features are also being evaluated by the Tax Office.



Our collection efforts have resulted in total delinquent tax collections of **\$2,279,640** for **Hunt County/Hunt Co. Hospital District** during the last complete annual collection cycle (July 2011 – June 2012). We are also pleased to report that during the most **recent 8 months** (July 2012 – February 2013), we have already collected **\$1,670,000** for the County and Hospital District. The chart below depicts our delinquent tax collection performance history since the inception of our partnership in 1985. We are working hard to maximize the County's delinquent tax collections during a tough economic time.

## Hunt County/ Hunt Co. Hospital District LGB&S Delinquent Collection Performance July 1985 - February 2013



We have developed a work program that is based on an enormous amount of personalized collection activities to meet the needs of the County and the Hunt County community, and we provide valuable operations support to the Hunt County Tax Office. Our law firm provides the County with extensive collections experience, resources, and expertise.

### PROGRAM HIGHLIGHTS

Our collection program is multifaceted, and includes all available avenues of collections including mailings, collection calls, litigation, site visits, seizures, foreclosure, constable sales, and bankruptcy. We take pride in the personal attention that we devote in our collection efforts. Hunt County can be assured that **our law firm has and will always treat your taxpayers with the highest level of courtesy and respect**, while at the same time providing highly-effective collection services.

We have included the **Program Highlights**, as shown below, that summarize our cumulative collections results and activities for the **past 27 years and 8 months** since the inception of our collection efforts in July 1985.

## Program Highlights for Hunt County & Hunt Memorial Hospital

**July 1985 - February 2013**

**Total Collections:** *(Hunt Co. & Hunt Memorial Hosp.)* **\$36,294,013**

**Hunt County Only Collections:** **\$25,493,317**

*Includes base tax, penalty, interest, and attorney fee collections by LGB&S*

• **Most Recent Collection Cycle (July 2011 - June 2012)**

Hunt County:	<b>\$1,608,289</b>
Hunt Memorial Hospital:	<b>\$671,351</b>

• **8 Month Update (July 2012 - February 2013)**

Hunt County:	<b>\$1,175,711</b>
Hunt Memorial Hospital:	<b>\$494,288</b>

*Every account is reviewed by LGB&S and placed in the collection program.  
Every eligible account is targeted for demand mailings, phone collections, site visits, seizures,  
and/or litigation and foreclosure efforts.*

**Collection/Litigation Activities:**

- **Lawsuits/ Interventions Filed**                      **5,245 lawsuits for \$7,474,256**
- **Constable's Sales Set**                                      **998 properties for \$1,811,811**
- **Tax Seizures Conducted**                                      **1,530 Seizures for \$1,075,997**
- **Soundbite Campaigns** *(since 2010)*                      **10 campaigns for 17,698 calls**
- **Bankruptcy Pending**                      **130 accounts for \$53,432** *(Hunt County Only)*
- **Demand Mailings**                      **103 mass mailings for 459,282 letters** *(all clients)*



## EARLY PERSONAL PROPERTY COLLECTION PROGRAM

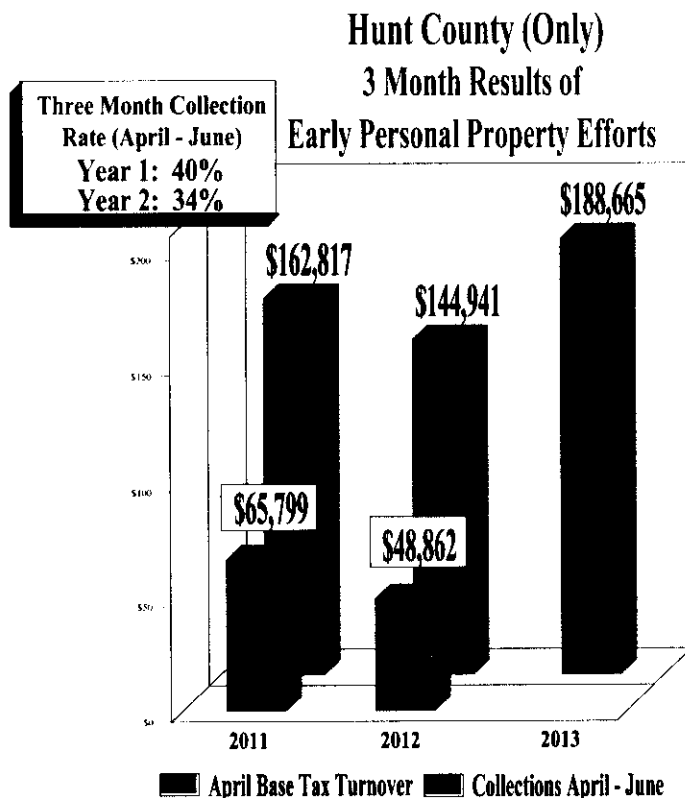
The 2005 Legislative session brought about an amendment to the Texas Property Tax Code allowing taxing entities to turn over business personal property to clients on April 1<sup>st</sup>, instead of July 1<sup>st</sup>. This provision allowed us to establish an **Early Personal Property Collection Program** and aggressively pursue these highly mobile personal property accounts beginning **April 1<sup>st</sup>, three months earlier than the traditional date of July 1<sup>st</sup>**. In 2011, the Hunt County Commissioner's Court took action to approve the early turnover of delinquent personal property accounts to LGB&S. We are pleased with the collection results that have been achieved over the past 2 years.

In April 2013, LGB&S has just received the **most recent personal property "turnover" (tax year 2012)**, which, as you can see in the table below, has **increased by 31%** from 2012. The total current-year business personal property base tax delinquency that was turned over to LGB&S on April 1, 2013 versus 2012 is shown below. LGB&S has completed our first 2013 Early Personal Property (EPP) mailing on your behalf of **579 letters totaling \$239,567** (base tax, penalties, interest, and attorney's fees) due for all delinquent years to Hunt County. We continue to absorb the impact of our mailings and are targeting accounts for collection calls, additional site visits, and possible litigation or seizure efforts. Some types of businesses that are on our "target list" for 2013 include a construction company, a health food store, a car wash, and a pet grooming facility.

<u>APRIL 2012</u>	<u>APRIL 2013</u>	<u>DIFFERENCE</u>	
		#	%
790 accounts	761 accounts	<29>	<4%>
\$144,941 base tax	\$188,665 base tax	+ \$62,838	+ 31%

The chart to the right, entitled **3-Month Results of Early Personal Property Efforts**, illustrates the effectiveness of our Early Personal Property Collection Program for the past two years. In 2012, we collected **34%** of the most recent turnover (2011 taxes) in the three-month period of April - June 2012.

Experience has proven that moving quickly and personalized taxpayer contact are the keys to collecting personal property accounts. Business personal property accounts are inherently more difficult to collect than real estate taxes, due to their mobile and perishable nature. Businesses close their doors daily without paying their taxes.



**JULY 2012, CURRENT YEAR TAX ROLL TURNED OVER TO LGB&S**

As reported to the County each year in the "July Tax Roll Turnover Analysis", the most collectible portion of the County's tax roll is the "current-year turnover" which is turned over to LGB&S each July 1<sup>st</sup>. This portion of the tax roll represents the most recent tax year's delinquent receivable that remains unpaid to the Tax Office between October-March (personal property) and October-June (Real property) and is considered the most collectible portion of the entire delinquent tax roll. We analyze the entire Hunt County delinquent tax roll in July to produce a customized workplan for the upcoming year. The remaining "current-year delinquency" (real, personal property and mobile homes) turned over to our law firm for collection in July 2011 vs. July 2012 is as follows:

<u>July 2011</u>	<u>July 2012</u>	<u>Difference</u>	
		<u>#</u>	<u>%</u>
10,274 accounts	9,655 accounts	<619>	<6%>
\$1,214,352 base tax	\$1,158,950 base tax	<\$55,402>	<5%>

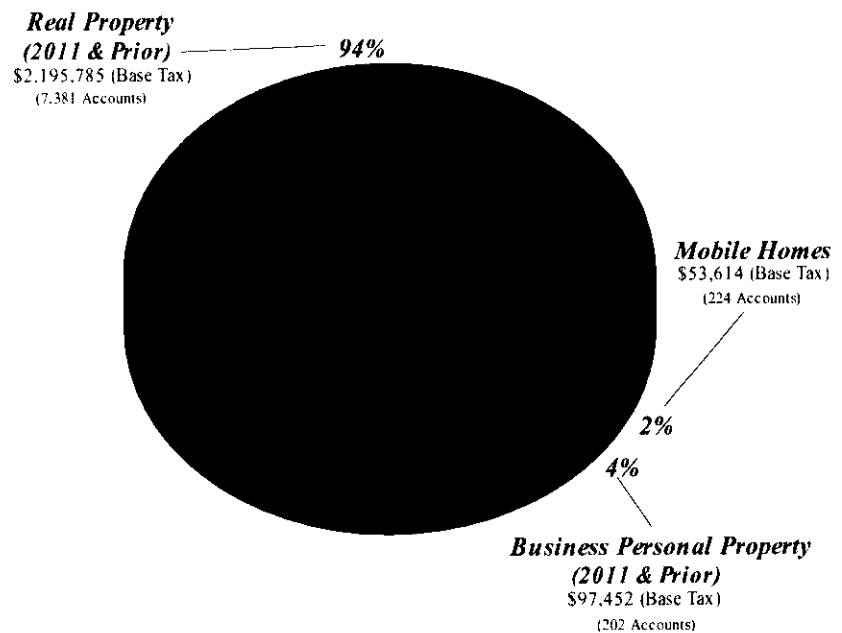
Since the 2011 tax roll was turned over to LGB&S in July 2012 (8 months), we have collected **48.2% or \$557,780 (base tax) of delinquent 2011 taxes due to Hunt County.** We are proud of the results that we have achieved for Hunt County through our delinquent collection program.

**ANALYSIS BY PROPERTY TYPE – ALL YEARS**

As of March 2013, the **total base tax delinquency (2011 and prior years) due to Hunt County totals \$2,346,851.** LGB&S has **reduced the County's total receivable of \$3,174,289 by \$827,438 in the eight months since July 2012.** The breakdown by property type is shown in the pie chart to the right.

The delinquent tax roll is comprised of real property, personal property, and mobile homes. **Real Property**, which is the most collectible, comprises the majority (**94%**) of the entire delinquent tax roll. The property mix is favorable to the County. **Business personal property (BPP)** comprises **4%**, while **mobile homes** comprise the remaining **2%** of Hunt County's delinquent tax roll (DTR).

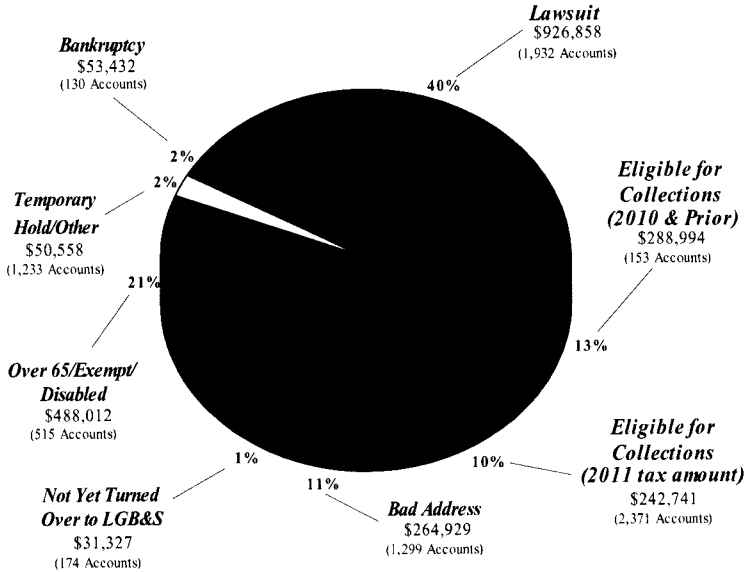
**Tax Roll Analysis by Property Type**



**ANALYSIS BY STATUS OF DELINQUENT ACCOUNTS**

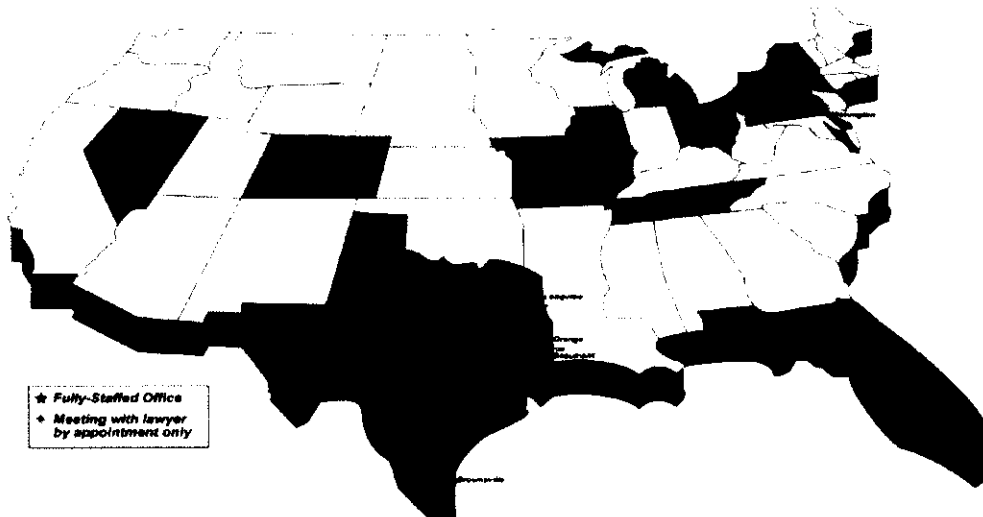
LGB&S continually analyzes and stratifies delinquent accounts in order to “work smart” and customize our workplan to your needs. We prioritize high dollar collections; however, we also know which accounts require research, special handling or are uncollectible. Hunt County’s delinquent tax roll stratified (as of March 2013) by **Account Status** is shown here. We want to point out that **21%** of the entire delinquent tax roll falls into the protected category of “**Over-65 / Exempt / Disabled**”.

**Status of Accounts**



With **2,255 local and state clients**, LGB&S is the national leader in collection services for governmental entities. We maintain **30 offices throughout Texas** and **13 offices in 11 other states throughout the country** (Colorado, Delaware, Florida, Illinois, Michigan, Missouri, Nevada, New York, Ohio, Pennsylvania, and Tennessee).

## The Offices of Linebarger Goggan Blair & Sampson, LLP

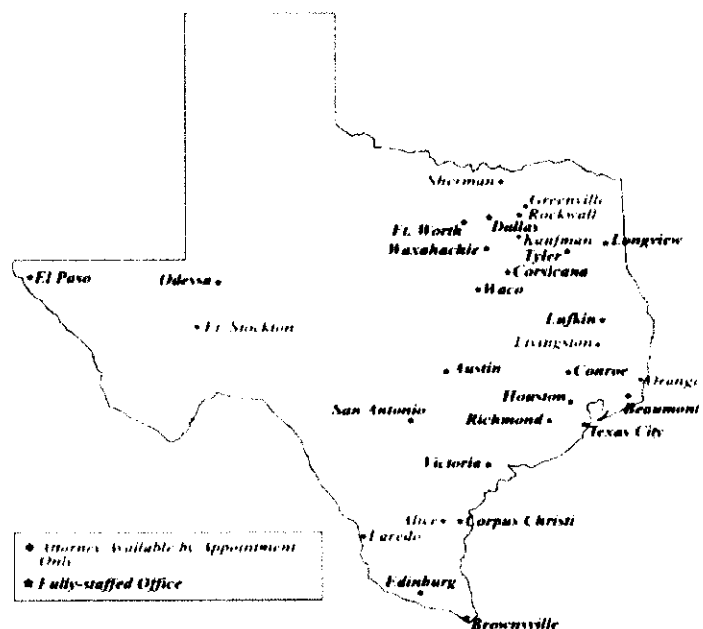


LGB&S collects **delinquent property taxes for 103 Counties** in Texas, including **Hunt, Dallas, Harris, Bexar, Tarrant, Ellis, El Paso, and Nueces Counties**. In addition to Hunt County, LGB&S also represents the following neighboring Counties to Hunt: **Rockwall, Kaufman, Fannin, Delta, Hopkins, and Rains Counties**. We represent 465 school districts and 495 cities. Our representation encompasses governments of all sizes and our performance has resulted in significant increases in collections for our clients who chose to privatize collection functions with LGB&S.

**Each year LGB&S collects approximately \$1 billion in delinquent government receivables for its clients.** LGB&S currently employs over **1,210 employees** that include 107 partners and attorneys, our Information Technology Group (over 140 personnel), and our Call Centers (more than 305 professional collection staff nationwide).

LGB&S has maintained a **Hunt County Office** in downtown **Greenville** since **1989**, and we have been part of the **Hunt County community** for nearly **28 years**.

### Linebarger Goggan Blair & Sampson, LLP Texas Office Locations



**HUNT COUNTY DELINQUENT TAX CLIENTS**

LGB&S has represented **Hunt County** and the **Hunt County Memorial Hospital District** since **1985**. We collect delinquent taxes for **16 cities, school districts, and miscellaneous taxing entities within Hunt County**, as shown on the following table. Our law firm is committed to assuring all of our clients in Hunt County that they will receive an exceptional delinquent tax collection effort.

<b>Hunt County</b>	City of Celeste
<b>Hunt County Hospital District</b>	City of Caddo Mills
Caddo Mills ISD	City of Commerce
Campbell ISD	City of Hawk Cove
Cumby ISD	City of Quinlan
Lone Oak ISD	City of Union Valley
Quinlan ISD	Commerce Water District
Wolfe City ISD	Veranda Municipal Utility District

**HUNT COUNTY TEAM**

Partner, **Jeffrey K. (Jeff) Brown**, serves as the **Responsible Attorney** for Hunt County, and oversees our Hunt County collection program. Jeff is in charge of our litigation program and works closely with the County Judge, the Commissioner’s Court, Tax Assessor-Collector, District Court, and Constable’s Offices, to coordinate our litigation and foreclosure programs along with our collection and seizure efforts on the County’s behalf.



Partner, Jeff Brown



Sherrina Williams, Hunt County Office Manager

Our Hunt County Office is managed by **Sherrina Williams**, who has been with our law firm since 1992. Ms. Williams oversees and coordinates the day-to-day delinquent tax collection program, communicates with local officials, interfaces with the Hunt County Tax Assessor-Collector, our sixteen Hunt County clients, the District Court, the Constable’s Offices, and the Hunt County Appraisal District.

Ms. Williams is assisted by **Shirley Hepler**, who performs both title abstract and research and also provides litigation support; and **Melissa Hines**, who provides administrative support and assists with other daily office functions. We credit much of the excellent results we have achieved for Hunt County to their direct, “hands-on” approach to personally working with your delinquent taxpayers to resolve issues and obtain payment.



Greenville Office Manager, Sherrina Williams, with Shirley Hepler (right) & Melissa Hines



## OTHER OFFICE TEAMS & RESOURCES COMMITTED TO HUNT COUNTY



DeMetris Sampson, Managing Partner &  
Nancy Primeaux, Regional Manager

Our North Texas Regional Office in Dallas employs nearly 100 tax professionals who are available to provide support for our Hunt County collection program. **DeMetris Sampson, Managing Partner** of the North Texas Regional Office and member of the law firm's **Management Committee**, is responsible for general oversight of the North Texas Regional Office and the Greenville Office. **Nancy Primeaux** serves as the law firm's **Regional Manager** and has overseen the operations of LGB&S in North Texas since 1986.

**Peggy McCormick** serves as **Operations Manager** for our North Texas Regional Office and is responsible for both analyzing and reporting of tax roll and performance data, the maintenance of data files and the coordination of mass mailings; as well as the supervision/oversight of internal operational processes.

Teams of Dallas collection professionals support our collection efforts in Hunt County. Our Dallas office maintains a **toll-free telephone number, 800.441.0960**, in order that property owners may contact us at no expense. We employ **15 bilingual individuals** who are available to assist Spanish-speaking taxpayers. We employ a **twenty-person phone bank** of professional collectors and researchers that make personal contact with delinquent taxpayers to collect delinquent taxes. With our sophisticated communications technology, we are now conducting automated dialer campaigns that attempt to place telephone calls to 5,000 delinquent taxpayers in one day. Our collectors are connected and speak to every taxpayer that affirmatively answers the telephone and responds to our call.

Our **Bankruptcy Department**, headed by **Partner, Beth Weller** and **Karen Saddler, Bankruptcy Manager**, is staffed by **three attorneys** and **12 legal assistants**. Our bankruptcy team provides complete legal services and representation to our clients in all bankruptcy courts within the continental United States. This group processes all proofs of claim, prepares and files all necessary documents, and represents clients at creditor meetings and/or in bankruptcy court. **In Hunt County, we are currently protecting the County's interests in 130 pending bankruptcies owing \$53,432 to Hunt County.**



Bankruptcy Partners, Sherrel Knighton & Beth  
Weller; Bankruptcy Manager, Karen Saddler; &  
Bankruptcy Partner Laurie Huffman

### DELINQUENT TAX TECHNOLOGY

For over thirty-seven years, LGB&S has been dedicated to optimizing collection efficiency and effectiveness while upholding the highest professional standards. We pioneered the application of high technology to delinquent collections when we entered the field **over three decades ago**, recognizing and designing processes that allow us to utilize state-of-the-art technology to collect delinquent taxes, perform research and file lawsuits, while at the same time support our clients'

operations. Our representation of the largest governmental entities in states such as Texas, Colorado, Florida, Illinois, Ohio, and Pennsylvania has led us to **invest more than \$60 million** to develop the very latest, most sophisticated data processing and communications technology available. **No other law firm has been able to duplicate our delinquent tax collection technology.** The software applications we have developed enable us to continuously meet the changing needs of the tax collection process.

Our in-house Information Technology Group (ITG), located in San Antonio, has developed specialized applications and customized collection systems to manage a wide variety of governmental receivables. The majority of our development and processing takes place here in our Technology Center. This group, headed by **Chief Technology Officer, Rick Haass**, consists of **140 information technology specialists** (programmers, analysts, database administrators, and other technicians) **that support our nationwide network of offices.**

### **ONLINE ACCESS & COMPUTERIZED LAWSUIT TRACKING SYSTEM**

Our Greenville Office is on-line with the **Hunt County Tax Office and the Hunt County Appraisal District.** We consider ourselves an extension of both the Tax Office and clerk's staffs, and handle many calls each day that otherwise would be directed to the County.

In addition to these activities, LGB&S has developed an Oracle-based **computerized lawsuit case tracking** (Litool) and **document production system** (Taxtool) and a **bankruptcy tracking system** (Banktool) that enable our attorneys and staff to monitor and dispose of litigation and bankruptcy cases quickly and effectively.

**We emphasize not only working hard, but working smart. We use our technology to analyze the tax roll, develop customized work plans, and identify areas where we can maximize the revenue collected for each client.** We regularly utilize research and skip-tracing tools on the internet to quickly and accurately locate lien-holders and property owners. Our law firm regularly produces the following products for the County:

<b>Regular Mailings</b>	<b>Specialized Listings</b>	<b>Legal Documents</b>
<b>Special Mailings</b>	<b>Tax Roll Analyses</b>	<b>Litigation Reports</b>
<b>Lawsuits</b>		

**Lynchberger Goggin  
Blair & Sampson, LLP**

## **LGB&S SERVES OUR COMMUNITY**

LGB&S has a long history of good community citizenship. We believe that to represent our clients effectively, we must be involved in the communities in which our partners and employees reside. Community organizations supported by LGB&S include:

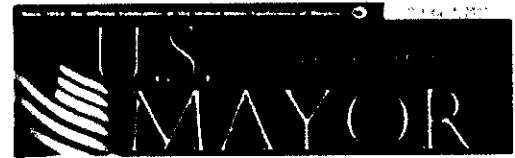
- **Crisis Center of Northeast Texas**
- **American Cancer Society – Hunt County**
- **Hunt County Shared Ministries**
- **Caddo Mills ISD Scholarship Fund, Campbell ISD Scholarship Fund, and various other Scholarship Funds**

- Quinlan ISD Education Foundation, and various other Education Foundations
- Community Seeds
- United Way of Commerce
- Wolfe City Clothes for Kids IV
- Commerce City - Meals on Wheels
- Numerous other local charitable and community programs

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## NATIONAL RECOGNITION & AWARDS

LGB&S has received numerous awards and national recognition for its collection programs throughout the country. In October 2007, the U. S. **Conference of Mayors (USCM) announced a new business alliance** with the law firm of Linebarger Goggan Blair & Sampson, LLP – a designation earned through the award of three public-private partnership awards over the span of six years. The USCM President, Mayor Douglas Palmer, stated that *“any business that earns three public-private partnership awards with USCM has to be doing something right. And as mayors, we owe it to the vast majority of Americans who pay their taxes and fees on time, and as required by law, to make sure that everyone who can do so is paying their fair share.”*



**Platinum Alliance Forged  
Between USCM & Linebarger Goggan**

Since our first USCM Award in 2001, we have won **Awards for Outstanding Achievement in Partnership** with the Cities of Chicago (2004) and Houston (2007), the third award garnering LGB&S' designation as a USCM Platinum Partner. In 2010, we received our fourth Award for Outstanding Achievement in partnership with the City of Port Arthur. We provide the **same award winning collection services to Hunt County** and all of our clients within Hunt County and across the nation.

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## COMPENSATION

**Our fees are not paid by Hunt County but by the delinquent taxpayers** (as allowed by law). LGB&S provides our comprehensive delinquent tax collection services for a fee in the amount of twenty percent (20%) of the total tax, penalty, and interest collected by the law firm for all 2002 and subsequent years, and fifteen percent (15%) for tax years 2001 and prior. Our fees are contingency-based, which means LGB&S is not compensated until and unless the County is paid. LGB&S bears all costs of operations, with the exception of those costs related to publishing citations and notices of sale, which are to be paid by the taxing units as set out in the Texas Property Tax Code.

## CONCLUSION

As always, Linebarger Goggan Blair & Sampson, LLP considers it a privilege to represent Hunt County in the collection of delinquent taxes. We look forward to continuing to serve you in the collection of delinquent taxes, to working with your new Tax Assessor-Collector, and to assist the County in providing the highest possible level of services to the citizens of Hunt County.

We also look forward to discussing this report with you and to answering any questions you may have concerning our collection efforts.

Sincerely,



Jeffrey K. Brown  
Partner



Nancy Primeaux  
Regional Manager

cc: DeMetris Sampson, Managing Partner, Linebarger Goggan Blair & Sampson, LLP  
Peggy McCormick, Operations Manager, Linebarger Goggan Blair & Sampson, LLP  
Sherrina Williams, Hunt County Office Manager, Linebarger Goggan Blair & Sampson, LLP